

**MINUTES OF THE STAKEHOLDERS ENGAGEMENT AT THE ABUAKWA BAPTIST
UNIVERSITY COLLEGE CONFERENCE ROOM ON WEDNESDAY, 29th OCTOBER, 2025.**

MEMBER PRESENT	DESIGNATION
HON. WISDOM OSEI BOAMAH	MCE
HO. JOHN NYAMEKYE	PRESIDING MEMBER
ERIC ANARFI	MCD
ERIC ADOMAKO	MBA
HON. WINFRED OWUSU BOAMAH	F&A, CONVENER
NICHOLAS AIDOO	MFO
HON. EVANS OPOKU	DPSC, CONVENER
JOSEPH OPOKU WARE	MPO
DAMIAN ABIIRO ATINTONO	GES
DANIEL PREPRAH	MOFA
G. S. AMPONSAH	SWCD
OBENG KYEI BAFFOUR	PPD
DR. JUSTICE T. SEVUGU	GHS
HON. NYAMEKYE JOHN	ASSEMBLY MEMBER, AMANCHIA
HON. AMO ERIC	ASSEMBLY MEMBER, AFARI
HON. KWAME ASANTE	ASSEMBLY MEMBER, NEREBEHI
HON. STEPHEN NKRUMAH	ASSEMBLY MEMBER, NKA KOM/ZONGO
OWUSUAA CECILIA	WOMEN LEADERS FROM TOASE,
HANNAH OPPONG	WOMEN LEADERS FROM ABUAKWA
NANA KWAKU POKU III	MANHYIA
NANA PINAMANG	DADEASEHEMAA
NANA ANTWI ADJEI IV	REP, TRADITIONAL COUNCILS
SAMUEL OFORI	CIVIL SOCIETY ORGANIZATIONS (CSOS)
ALICE BEKOE	MUNICIPAL INFORMATION OFFICER
PRISCILLA OPOKU AGYEMANG MENSAH	BAC
FRANCIS ABOAGYE	SDA, TOASE
FRANK ABOAGYE	MECHANIC
SHEIKH MAHMUDU MIKAIL	CHIEF IMAM, NKAWIE

TIMOTHY DON	METHOSIST CHURCH, NKAWIE
SANDRA SIKA	TRADER, ABUAKWA
EMMANUELLA OWUSU	BEAUTICIAN
BRIGHT BADA	BARBER
CHRISTOPHER OWUSU	GCB, NKAWIE
PATIENCE YAPPELE	TRADER NKAWIE
YAMOAH COLLINS	TRANSPORT UNION, NKAWIE
AKWASI ASARE	TRANSPORT UNION, AFARI
KWADWO OBUOBI	TRANSPORT UNION, ABUAKWA
MARY NIMAKO	TRADER, ABUAKWA
PRISCILLA OWUSU	TRADER, DADEASE MARKET
RAZAK ABDULLAI	BUTCHER, ABUAKWA
AHLAJI MUMIN	BUTCHER, NKAWIE
GLORIA NIMAKO	FASHION DESIGNER
MALIK AMADU	PHONE REPAIRS
ESTHER APPIAH	HAIR DRESSER
IBRAHIM SALIFU	CAPENTER
EMMANUEL APPIAH	STEEL BENDER
NIMO YAMOAH	PAINTER
SAMUEL OWUSU AFRIYIE	TRADER
KWABENA AFRIFA	LANDLORD ASSOCIATION, ABUAKWA
AMOFA EBENEZER	STUDENT, TOSS
SHIRLEY SERWAA BIRAGO	REP, VIRTUOS LADIES CLUB
ABIGAIL BIRAGAIL	FOOD VENDOR, ABUAKWA
ALBERT OSEI ACHEAMPONG	GOLD BUYER, TOASE
MAVIS AMOAH	TRADER, NKAWIE
JOHN AKAPO	MECHANIC, TOASE
VERA BOATENG	TEACHER, ABUAKWA R/C
FRANK AMOAH	FOOD VENDOR, AFARI
RITA BAAH	TRADER, ABUAKWA
BRIDGETLYN OWUSU ANSAH	TRADER, ABUAKWA
SAMUEL DONKOR	REP, NKWAIE KEEP FIT CLUB
WISDOM NII ADAMAH	LANDLORD ASSOCIATION, NKAWIE

STEPHEN YAW TAWIAH
SETH OWARE
CHRISTABEL NARTER
ERIC KWEGYIR KWARTENG
GYAMFI KUMI
KOFI OKYERE ATTAKORA
ANYWI MICHEAL
KWAKU KWARTENG
JAMES ANIN
FRANCIS ABABIO
KOFI OPPONG
FLORENCE ADDAI
JOSEPH AGYAKWAAH
MARY BOAKYE
LUCY ASABRE
SAMUEL NYAMKYE
YAW ADDAI
SAMUEL BOATENG
VASTY ANKOMAH
ADWOA ASANTEWAA
DOMINIC ESSEL
KWABENA OPOKU MENSAH
PAULINA YEBOAH
THOMAS OKYERE
APPIAH DANKWA
RICHMOND BOATENG

POULTRY FARMER
CAR WASHING
LAUNDRY OPRATORS
BOTTLE/ SACHET WATER PRODUCER
HERBAL CLINIC
PRIVATE HEALTH INSTITUTION
TILE LAYERS
PLUMBER
GUEST HOUSE
BET & GAME OPERATOR
ALUMINUM FABRICATORS
INTERIOR/ EVENT DECORATORS
MASONS
COCOA BUYER
RESTAURANT OPERATOR
CO-OPERATIVES
CAR GARGES OPERATOR
PLUMBER
HOSTEL/ GUEST HOUSE
BLOCKS& CONCRETE PRODUCERS
BILL BOARD RENTALS
CONTRACTOR/ SUPPLIERS
TRADER
NON-ALCOHOLIC BEVERAGE SELLER
ALCOHOLIC SELLER
ELECTRICIAN

ITEM NO.	PROCEEDINGS	ACTION BY
1.0.0	<p>Opening</p> <p>The meeting commenced at exactly 9:00 a.m. with an opening prayer led by a representative of the faith-based organizations present. The Municipal Coordinating Director, Eric Anarfi welcomed all participants and expressed appreciation for their response to the invitation. He explained that the engagement was organized in compliance with Section 27 of the Public Financial Management Act and the requirements of the District Performance Assessment Tool (DPAT), emphasizing the importance of stakeholder participation in local revenue mobilization and management.</p> <p>The Municipal Budget Analyst, Eric Adomako outlined the purpose of the meeting, which was to engage ratepayers and other key stakeholders on proposed fee fixing for the ensuing year, discuss accountability mechanisms, and deliberate on the utilization of revenue generated by the Assembly. Participants were encouraged to freely express their views to help improve transparency and trust between the Assembly and the public</p>	
2.0.0	<p>PRESENTATION ON OVERVIEW OF IGF</p> <p>The Municipal Budget Officer, Mr. Eric Adomako made a presentation on the Assembly's revenue performance. He explained the main sources of IGF, including market tolls, property rates, business operating permits, lorry park fees, and other miscellaneous charges. The presentation highlighted trends in revenue collection over recent years, noting improvements in some areas and challenges such as leakages, resistance to payment, and inadequate logistics for collectors.</p> <p>Participants were informed that IGF remains a critical source of funding for local development, especially in the face of delays in central government releases. The need for collective responsibility in improving revenue mobilization was emphasized.</p>	
3.0.0	<p>DISCUSSION ON FEE FIXING</p> <p>The Municipal Finance Officer, Nicholas Aidoo introduced the fee fixing item, explaining that proposed adjustments were informed by prevailing economic conditions, cost of service delivery, and equity considerations. He clarified that the Assembly had no intention of imposing undue burden on residents but sought to align fees with current realities.</p>	

Stakeholders expressed varied opinions. Some traders raised concerns about the impact of increased fees on their businesses, citing high cost of goods and reduced purchasing power. Transport operators requested that lorry park fees be reviewed carefully to avoid multiple charges. Traditional leaders emphasized fairness and the need for adequate sensitization before implementation.

In response, the MCE, Hon. Wisdom Osei Boamah assured participants that stakeholder inputs would be factored into the final fee fixing resolution and that any approved fees would be widely communicated before enforcement

4.0.0

UTILIZATION OF REVENUE

The Municipal Planning Officer, Joseph Opoku Ware led discussions on the utilization of IGF. He explained that IGF is used to complement central government transfers in funding development projects, maintenance of facilities, sanitation activities, and support services. He stressed that revenue utilization is guided by the Medium-Term Development Plan and the approved budget.

Stakeholders expressed the need to see more visible projects funded from IGF, especially in markets, roads, sanitation, and street lighting. Market women requested improvements in market infrastructure, while transport unions called for better maintenance of lorry parks.

The Planning Officer assured participants that their priorities would be reflected in planning and budgeting processes, subject to available resources

5.0.0

ACCOUNTABILITY AND TRANSPARENCY IN REVENUE COLLECTION

Discussions under this item focused on how revenue collected by the Assembly is accounted for and safeguarded. Several participants called for clearer reporting on how much revenue is collected and how it is used. Concerns were raised about alleged leakages and the conduct of some revenue collectors.

The Municipal Finance Officer explained existing accountability measures, including daily returns, banking of revenues, internal audits, and oversight by management. He acknowledged challenges and indicated that the Assembly was strengthening supervision and adopting digital methods to reduce human interference.

Civil society representatives suggested periodic public disclosure of revenue and expenditure summaries to build trust. Assembly Members also proposed regular engagement with their electorates to explain revenue issues.

6.0.0

Closing

In closing, the Chairperson thanked all participants for their constructive contributions and assured them that the Assembly values their partnership. Joseph Opoku Ware moved for the closing of the meeting and was seconded by Priscilla Opoku. The meeting ended at 12:30 p.m. with a prayer from Alice Bekoe.

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HON. WISDOM OSEI BOAMAH

(CHAIRMAN)

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JOSEPH OPOKU WARE

(SECRETARY)




